



## Application for Employment

Huzzah Valley Resort is an EEO/Affirmative Action Employer committed to excellence through diversity. Employment offers are made on the basis of qualifications and without regard to race, color, ancestry, religion, national origin, disability, age (40-69), veteran status, or sexual orientation.

**PLEASE PRINT IN INK.** Complete the entire application. You may attach a resume, but you must still complete all questions; or your application will be deemed incomplete and may not be considered. Please fill out each box (don't just indicate "See Resume.") Applications with missing or invalid information will not be considered for any position.

|                                                                                                                                                                                                                                                                                          |                             |                                                                    |              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------|--------------|
| Position Applying For:                                                                                                                                                                                                                                                                   | Name (Last, First, Middle): | Other names under which you have attended school or been employed: |              |
| Street Address:                                                                                                                                                                                                                                                                          |                             | City, State & Zip:                                                 |              |
| Social Security Number:                                                                                                                                                                                                                                                                  | Home Phone:                 | Cell Phone:                                                        | Other Phone: |
| Are you eligible to work in the United States?                                                                                                                                                                                                                                           | Yes No                      |                                                                    |              |
| Are you 18 years of age or older?                                                                                                                                                                                                                                                        | Yes No                      | If NO, what is your current age?                                   |              |
| If under 18, can you provide work permit?                                                                                                                                                                                                                                                | Yes No                      |                                                                    |              |
| Have you been convicted of any misdemeanor or felony?                                                                                                                                                                                                                                    | Yes No                      | If YES, please explain:                                            |              |
| Have you ever been employed by Huzzah Valley Resort?                                                                                                                                                                                                                                     | Yes No                      | If YES, dates of employment & reason for leaving:                  |              |
| Are you related to any current Huzzah Valley Resort employee?                                                                                                                                                                                                                            | Yes No                      | If YES, their name & their relationship to you?                    |              |
| If required for position, do you have a valid driver's license?                                                                                                                                                                                                                          | Yes No                      | If YES, State of issuance, license #, and expiration date:         |              |
| Date available to begin working?                                                                                                                                                                                                                                                         |                             |                                                                    |              |
| List any days or hours that you would be unable to work:<br>Days: _____ Hours: _____                                                                                                                                                                                                     |                             |                                                                    |              |
| How did you learn about this employment opportunity at Huzzah Valley Resort? Check all that apply:<br><input type="checkbox"/> Ad in <i>newspaper</i> <input type="checkbox"/> Walk-in <input type="checkbox"/> Referral by employee/friend (Name) <input type="checkbox"/> Other: _____ |                             |                                                                    |              |

**EDUCATION**

| Name of School | City/State | Did you graduate?                                        | If No, # of years left to graduate | Degree received | Major |
|----------------|------------|----------------------------------------------------------|------------------------------------|-----------------|-------|
| High School:   |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |
| GED:           |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |
| Other School:  |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |
| College:       |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |

**SKILLS:** Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, expert)

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**WORK EXPERIENCE-**Please detail your entire work history. Begin with your current or most recent employer. If you held multiple positions with the same organization, detail each position separately. Attach additional sheets if necessary. Omission of prior employment may be considered falsification of information. Please explain any gaps in employment. Include full-time military or volunteer commitments. **PLEASE DO NOT** complete this information with the notation “See Resume.” **PLEASE NOTE:** HUZAZH VALLEY Resort reserves the right to contact all current and former employers for reference information.

|                                                               |                                                                                                                                |                                                                                                                                      |
|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Dates Employed (most recent position)<br>From:            To: | <input type="checkbox"/> Full time <input type="checkbox"/> Part-time<br><br>If part-time, # hrs./wk: <input type="checkbox"/> | Title:                                                                                                                               |
| Starting Salary:                                              | Organization Name and Address:                                                                                                 |                                                                                                                                      |
| Final Salary:                                                 |                                                                                                                                |                                                                                                                                      |
| Supervisor’s Name, Title and Phone #:                         | Other Co-Worker Name, Title and Phone #:                                                                                       | Contact my current references:<br><input type="checkbox"/> At any time<br><input type="checkbox"/> Only if I am a finalist candidate |
| Primary duties:                                               |                                                                                                                                | Reason for Leaving:                                                                                                                  |
| Dates Employed (most recent position)<br>From:            To: | <input type="checkbox"/> Full time <input type="checkbox"/> Part-time<br><br>If part-time, # hrs./wk: <input type="checkbox"/> | Title:                                                                                                                               |
| Starting Salary:                                              | Organization Name and Address:                                                                                                 |                                                                                                                                      |
| Final Salary:                                                 |                                                                                                                                |                                                                                                                                      |
| Supervisor’s Name, Title and Phone #:                         | Other Co-Worker Name, Title and Phone #:                                                                                       | Contact my current references:<br><input type="checkbox"/> At any time<br><input type="checkbox"/> Only if I am a finalist candidate |
| Primary duties:                                               |                                                                                                                                | Reason for Leaving:                                                                                                                  |

|                                                                                          |              |
|------------------------------------------------------------------------------------------|--------------|
| List three references, not related to you, and not previous employers.<br>Name & Address | Phone Number |
|                                                                                          |              |
|                                                                                          |              |

**PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND  
ACCEPT THIS INFORMATION.**

I certify that the information on this application and its supporting documents is accurate and complete. I understand and agree that failure to fully complete the form, or misrepresentation or omission of facts, represents grounds for elimination from consideration for employment, or termination after employment if discovered at a later date. \_\_\_\_\_ INITIAL HERE

I authorize Huzzah Valley Resort to investigate, without liability, all statements contained in this application and supporting materials. I authorize references, educational institutions and former employers, without liability, to make full response to any inquiries in connection with this application for employment. \_\_\_\_\_ INITIAL HERE

If requested, I agree to submit to a physical exam, criminal and credit background investigation, and/or screening for illegal substances upon conditional offer of employment. \_\_\_\_\_ INITIAL HERE

I understand that this document is NOT an offer of employment, and that an offer of employment, if tendered, does NOT constitute a contract for continued guaranteed employment. I understand that staff employees of Huzzah Valley Resort serve at-will, and the employment relationship may be terminated at any time by either party, or any or no reason, other than a reason prohibited by law. \_\_\_\_\_ INITIAL HERE

If employed, I will be required to furnish proof of eligibility to work in the United States, and to comply with company policies and procedures. \_\_\_\_\_ INITIAL HERE

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_